**Maki Makoto Foundation**

Grant for International Research Exchange
(Dispatch for workshop)
Application Form

To Maki Makoto Foundation:

 Date (Y/M/D): / /

|  |  |  |
| --- | --- | --- |
| Applicant Name | (Firstname/Familyname)  | Date of Birth (Western Calendar):(Y)/ (M)/ (D) (Age: ) |
| (Signature or Seal)  |
| Institution and Job Title: |
| Address of Institution: 〒 　 (Telephone: 　　　 )  |
| Home Address of the Applicant: 〒 (Telephone: 　　　 　) (Mobile:　　 )  |
| E-mail |
| Co-presenters | Name | Most Recent Education and Major | Age | Institution, Job Title, and Degree(s) |
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I hereby apply for a grant for international research exchange by Maki Makoto Foundation as follows:

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| --- |
| Subject: |
| Duration： From (Y)/ (M)/ (D) to (Y)/ (M)/ (D)( days) |
| Requested Amount of Grant | Thousand JPY | (＝Page 4, field (Ａ)) |
| Overview of the international research exchange which the grant is requested for:(Please also write down the details of the conference, and the subject and contents of the presentation.) |

\*To apply for the “dispatch for workshop”, an English manuscript is mandatory. For details, please refer to the Application Guide.

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| Reason(s) why the international research exchange which the grant is requested for is needed: |

\*Please fill in so that it fits on this page (line addition / deletion is not allowed).

Please obtain permission from the chief of your institution.

|  |
| --- |
| Letter of PermissionI hereby agree to dispatch the applicant in case the application above is approved. Date(Y/M/D):Chief of the Institution Job Title/Name  　(Signature or Seal) |

(Note) The chief of the institution shall be a dean, a director, or their equivalent of the institution.

About the applicant:

|  |
| --- |
| (The name of school, department, and faculty the applicant graduated from, and year of graduation:) |
| Degree | (Degree type) (Acquired at) (Acquisition date) |
| Major |  |
| Research achievements:(Please specify the major books or articles that have recently been published, and their published journal, publication date, volume number and page number.) |
| Past travel history:(Please write down the destination, objective and duration of any overseas research, overseas education, and attendance at international conferences.) |
| Overview of the costs required for the international research exchange which the grant is requested for: (Please write down specifically according to the categories of use.)

|  |  |  |
| --- | --- | --- |
|  | Amount | Notes |
| Flight tickets | Thousand JPY |  |
| Other transportation expenses(Transportation costs for airport transfer in Japan, and transportation costs on site) | Thousand JPY |  |
| Living expenses(Accommodation and daily allowance) | Thousand JPY |  |
| Conference registration fee | Thousand JPY |  |
| Others　 | Thousand JPY |  |
| (1) Subtotal | Thousand JPY |  |
| (2) Overhead Expenses(Overhead expenses of research institutions)  | Thousand JPY | If applicable |
| (A) Grand Total ((1)+(2)) | Thousand JPY | ←The requested amount |

　　　\*The grant funding includes overhead expenses incurred at the research institutions.　　　\*For “Others”, please specify the use and purpose in the notes.In case you have received any grant (for research, international research exchange, or publication) from our Foundation in the past: 1. Results and progress from the past grant:
2. Its relevance with this applied project:
 |
| Others (Please write down any additional notes here.): |
| Application to other grant agencies:□Already applied□Application planned□Will not apply | Name of the grant agency and the grant: |
|  |
| Requested Amount of Grant: Thousand JPY |
| Scheduled date of result announcement (Y)/ (M)/ (D) |

\* Please fill in so that it fits on this page (line addition / deletion is not allowed).